



INDUSTRY CIRCULAR: # 07/2020

TO : ALL LICENSED AND NEW COFFEE OPERATORS - 2021

DATE : 19TH OCTOBER 2020

SUBJECT : SUBMISSION OF LICENSE APPLICATIONS FOR 2021 OPERATION

The Coffee Industry Corporation Ltd conferred with *Statutory Functions and Powers* under the *Coffee Industry Corporation Act 1991* is to carry out coffee Research, Extension Services and Regulation of the Coffee Industry in PNG.

CICL will implement its revised Regulatory Policy Guidelines that were approved by CIC Board and launched on the 13th of September 2019. Sectors affected under the revised RPG are Depot Buyers and Freight Forwarding Agencies are to apply for license.

New license fee schedule is attached below for each to pay within your respective categories.

Therefore, CICL advises all Licensed Coffee Dealers like, *Depot Buyers, Wet and Dry Processors, Exporters, Manufacturers, Freight Forwarders and Permit-to-Build* to apply for 2021 year with appropriate fees to renew or seek new operating license.

For any specific clarification you are advised to consult CIC Coffee Inspections office either in Mt Hagen and Goroka and apply with appropriate fees.

Any interested entity wishing to invest in coffee industry as licensed Coffee Dealer may seek further information from our Manager – Industry Regulations and Compliance, Mr Sam MENANGA on email smenanga@cic.org.pg.

Site inspections to all *Parchment Buyers, Processing facilities, Exports, Manufacturing, Freight Forwarders and Permit-to-Build* premises will commence in the first week of November 2020. A Senior Management personal must be on site to receive the Inspections Team and provide necessary information and take the team through the facilities for inspections.

The registration and application fees under various license categories are outlined below. Application fee applies to new applicant only.

No	SUB-SECTOR	PERMIT	APPLICATION FEES	ANNUAL REGISTRATION FEES	PENALTY FEES
1.0	UNPROCESSED ROADSIDE COFFEE DEALERS				
1.1	Unprocessed Coffee Dealers		K500.00	K1,000.00	K1,000.00
2.0	COFFEE PROCESSING FACILITIES				
2.1	Wet Coffee Facility	K2,000.00	K1,000.00	K2,000.00	K3,000.00
2.2	Eco-Pulper	K1,000.00	K500.00	K1,000.00	K1,000.00
2.3	Dry Coffee Facility	K2,000.00	K1,000.00	K3,000.00	K5,000.00
2.4	Combine Wet & Dry Coffee Processing Facilities	K2,000.00	K1,000.00	K5,000.00	K5,000.00
2.5	Mobile Huller	K1,000.00	K500.00	K1,000.00	K2,500.00
3.0	GREEN BEAN COFFEE EXPORTERS				
3.1	Foreign Owned Company	K2,000.00	K2,000.00	K30,000.00	K5,000.00
3.2	Joint Venture Company	K2,000.00	K2,000.00	K20,000.00	K5,000.00
3.3	Nationally Owned	K2,000.00	K2,000.00	K10,000.00	K5,000.00
3.4	Grower Based Foreign Owned Company	K2,000.00	K2,000.00	K10,000.00	K5,000.00
4.0	COFFEE ROASTING / MANUFACTURING PLANT				
4.1	Roast & Ground Coffee Plant	K1,000.00	K2,000.00	K1,000.00	K1,000.00
5.0	SOLUBLE COFFEE MANUFACTURING FACILITIES				
5.1	Foreign Owned Company	K2,000.00	K2,000.00	K20,000.00	K5,000.00
5.2	Joint Venture Company	K2,000.00	K2,000.00	K15,000.00	K5,000.00
5.3	Nationally Own	K2,000.00	K2,000.00	K5,000.00	K5,000.00
5.4	Grower Owned Company	K2,000.00	K2,000.00	K3,000.00	K5,000.00
6.0	COFFEE FREIGHT FORWARDING AGENCY				
6.1	CFFA	Nil	K500.00	K1,000.00	K1,000.00

Applications must be lodged before **30th November 2020** for registration and preparation for Board submission. Late application penalty fine will be imposed to those submit after **30th November 2020**.

It is advisable that completed applications be issued to above Inspection office or hand delivered to CIC inspection office at Goroka, Mt Hagen or Lae with appropriate fees paid in full. Deposit slips ONLY for registration will not accepted and must be accompanied with letter specifying the facility and locations for our convenience.

Cash or Bank cheque deposits can be made into **CICL INTERNAL REVENUE BSP ACCOUNT No. 7018355557** and provide deposit slips indicating company name and facility to register.

CHARLES DAMBUI
CHIEF EXECUTIVE OFFICER